

**SHAMROCK TOWNSHIP
REGULAR BOARD MEETING
Thursday, April 10, 2008, 7 p.m.**

Board Vice Chairperson Nancy Karjalahti called the meeting to order at 7 p.m. and led the Pledge of Allegiance. Present were Supervisor Ron Smith, Treasurer John Brula, Clerk Candace Bartel; road maintenance man Marvin Turner, and residents Jerry Pawlak and Jean Walli, and Mike Heaser from the *Voyageur Press*. Board Chairman Charles Quale arrived at 7:25 p.m. and left at 8 p.m.

Ron Smith moved to approve the minutes from the March 6th regular board meeting, seconded by Nancy Karjalahti; motion carried. The minutes from the March 11 annual meeting were distributed for review. Approval of the minutes from the March 26 special board meeting was tabled.

The treasurer reported the following fund balances for the period ending March 31, 2008: General Revenue Fund, \$2,524.90; Road & Bridge Fund, \$383,312.86; Fire Fund, \$29,776.20; Building Fund, \$217,110.29; Sewer Fund, \$23,738.43; Parks & Rec Fund, \$13,566.35; and the Lease/purchase Fund, \$16,878.58. The Road & Bridge CD's total \$111,828.04; Sewer Fund CD \$52,256.09. Receipts and interest received totaled \$5,501.78, disbursements were \$170,438.14. Total cash and savings balance on hand as of March 31 was \$850,991.74. Motion by Ron Smith, seconded by Nancy Karjalahti to approve the treasurer's report; motion carried. Approval of claims was moved to later in the meeting.

Correspondence: Big Sandy Lake Association minutes and agendas were distributed; five issues of the *Session Weekly* and information on Anderson Brothers annual forum were received and will be filed for reference.

Jean Walli requested the township clean out the large culvert on 520th Lane (near Trader's Post). It has filled in with sand on the Bell Horn Bay side. The road maintenance men will check it. It was noted that a permit will be required from the DNR and Army Corps of Engineers to work on the culvert.

The reorganization portion of the agenda was moved to later in the meeting.

OLD BUSINESS:

Road Report: Marvin Turner reported they have sanded and scraped blacktops; plowed the roads once; did repair work on the boat ramps at Indian Portage and Duck Pass on Lake Minnewawa; cut trees on 510th Lane; started moving into the new maintenance building; removed sand and put class 5 in front of the west bay doors on the new building; checked on prices of engine oil, they will check with Palisade Co-op for a price and on the refund of deposit per barrel; permission was given to order cleaner, penetrating oil, steel for work benches, a rental mower and needed culverts. Motion by Nancy Karjalahti, seconded by Ron Smith, to rehire Matt Eidem as summer help effective May 19 at the same pay rate as last year; motion carried; Matt may be able to work on clean-up day; maintenance men will go to four ten-hour days per week effective June 1.

Claims were reviewed. Motion to approve the claims with the exception of the M.G. Carlson payment request was made by Ron Smith, seconded by Nancy Karjalahti; motion carried.

Power went off at 8:05 p.m. the meeting continued with the aid of flashlights.

Motion by Nancy Karjalahti, seconded by Ron Smith, to certify the construction of the Long Point Place bridge (bridge #01525) has been satisfactorily completed and authorize the final contract payment be made by Aitkin County; motion carried.

209th Place in Section 5 will be checked when the board does their annual road view. The public landing on 209th Place will also be looked at.

A quote on repairing the tennis court was reviewed and tabled.

The township annual election results were as follows: Charles Quale, supervisor, 49; John C. Hooper, supervisor, 1; Candace Bartel, clerk, 28; Terry Roy, clerk, 1; Midge Wilson, clerk, 1.

Funding requests were tabled.

The clean-up day fees will be the same as last year. Eight dumpsters will be ordered.

Motion by Ron Smith, seconded by Nancy Karjalahti, to allow the board members to attend Minnesota Association of Townships (MAT) and Aitkin County Association of Townships (ACAT) meetings; motion carried.

NEW BUSINESS:

Motion by Ron Smith, seconded by Nancy Karjalahti, to set the residents'/property owners' fee for calcium chloride treatment the same as last year (\$80/400 feet); motion carried.

The zoning variance request by David Strecker (51122 Long Point Place) for a set-back from the road right-of-way to a distance of eight feet for an accessory structure was reviewed. The board stated the accessory structure and the septic system should be at least eighteen feet from the edge of the road.

The zoning variance request by Daniel Dege (46466 170th Place) for a variance from the required set back from the ordinary high water level was reviewed. The board stated the established county ordinances should be followed.

Prices on port-a-potty rental from three area providers were reviewed. Motion by Nancy Karjalahti, seconded by Ron Smith, to have service from Darlow; motion carried. A port-a-potty will be in place near the tennis courts beginning with the Memorial Day weekend.

The following regular board meeting dates were set for the coming year, all meeting begin at 7 p.m.: May 8, May 22, June 12, June 26, July 10, July 24, August 14, August 28, September 11, September 25, October 9, October 23, November 13, December 11, January 8, 2009, February 12, March 5, April 9.

The construction status inquiry received from Pate Bonding, Inc. on the general contractor for the new building will be referred to the architect and township attorney.

Motion by resolution to designate Grand Timber Bank as the legal depository for the township and approve signature authorization was made by Ron Smith, seconded by Nancy Karjalahti; resolution approved. The Voyageur Press was designated as the official township newspaper for the publishing of legal notices. The posting places for township notices will be the same as last year (the townhall, Sather's Store, Willey's Bait Shop and Whispering Pines).

At 9 p.m. the meeting was continued to Wednesday, April 23, at 7 p.m. on a motion by Nancy Karjalahti, seconded by Ron Smith.

April 23, 2008 7 p.m.

The April 10th regular board meeting was reconvened and called to order by Chairman Charles Quale. Present were Supervisors Nancy Karjalahti and Ron Smith, Treasurer John Brula and Clerk Candace Bartel.

Minutes from the March 26, 2008 special board meeting were approved on a motion by Nancy Karjalahti, seconded by Charles Quale.

Information from the township attorney relating to payment to the general contractor was reviewed. He recommended paying the amount approved by the architect. Motion by Ron Smith, seconded by Charles Quale to pay the bill as presented; motion passed on the following vote: Smith and Quale yes, Karjalahti, no.

Ron Smith moved to appoint Nancy Karjalahti as board chairperson for the coming year, seconded by Charles Quale; motion carried. Motion by Charles Quale, seconded by Nancy Karjalahti, to appoint Ron Smith as vice-chairman for the coming year; motion carried.

Division of the power bill for old building was discussed. It will be split 40% from the general revenue fund, 30% from the fire fund, and 30% from the road & bridge fund.

The clerk was directed to contact Darlow's to pump the septic system at the old building.

Repair/resurfacing of the tennis courts was tabled.

Donation requests from the following organizations were reviewed: Advocates Against Domestic Abuse, Aitkin Co. Historical Society, ANGELS, Crisis Line and Referral Service, Horseshoe Lake Association, Kinship, McGregor Area Historical Society, McGregor Area Public Library, Seven County Senior Federation. Motion by Ron Smith, seconded by Nancy Karjalahti, to donate \$1500 to ANGELS; motion carried. Motion by Ron Smith, seconded by Charles Quale, to donate \$1000 to the Horseshoe Lake Association; motion carried.

The annual road view was discussed. It was decided not to do all the township roads this year. The following roads do need work: 209th LN in section 5, 209th LN in section 29 and sections on Long Point Place and 490th Street. The culvert on 520th Lane will be cleaned out in the fall if the water is low enough; it may be possible to get assistance from sentence to serve.

Occasional cleaning of the new building was discussed. An estimate will be requested from Lund/Pelto Cleaning service.

Meeting adjourned at 9 p.m.

Charles Quale
Shamrock Township Board Chairman

Candace Bartel
Shamrock Township Clerk

Nancy Karjalahti
Shamrock Township Board Vice-Chairperson

**THESE MINUTES WERE APPROVED AT THE
MAY 8, 2008 REGULAR BOARD MEETING.**